**PHS Recommendation Request Form**

*(Adapted from McDowell Early College)*

Student name  Date requested 

Date due 

Purpose College admission Scholarship Job Other 

Name of college, scholarship, employer, etc. 

If the organization provides a hardcopy form, paperclip it to this form.

If the form will be received via email, indicate sender. 

Completed letter/form should be:

Returned to student in a sealed and signed envelope Given to school counselor

Mailed to 

Submitted online to email, website, etc. 

Cumulative weighted GPA  Cumulative unweighted GPA 

2018-19 Courses *(You may attach an unofficial transcript instead.)*

 

 

 

 

What are your goals after graduation (e.g., college major, career, etc.)?

What four words best describe you?

   

List activities in which you participate (or have participated) on campus/in the community. Include grade levels, time commitment and formal/informal leadership positions held. *You may attach a resume instead.*

List individual/group recognitions received in/out of school. Include grade levels.

If you work, where, and how many hours/week? If you contribute to your family’s income, please explain.

What do you believe is your most significant contribution to a class, club, team or the community?

What was the impact?

Why was it meaningful?

Is there other information that you feel should be included (e.g., circumstances that may have impacted your academic performance, talents/skills you possess, financial challenges your family is facing, etc.)?